

Student Consent Form

Student Surname

Student Forename

Date of Birth

Tutor Set

During a pupil's time with us we will gather information about them which we will use for various purposes. A Privacy Notice has been provided in relation to the use of this information, which is also available on the school website.

There are some things that we cannot do without the consent of parents or carers/pupils and we have set these out below. This form should be read very carefully and the appropriate options ticked. This informs us which of these things we are permitted to do, and which we are not.

No pupil's place with us will be affected by the decisions made on this form. Parents or Carers/Pupils are completely free to refuse to provide consent to any of these things and do not have to provide reasons for refusing consent. However, we are happy for parents or carers/pupils to give us additional information if they choose to so that we understand their concerns and can take appropriate steps where necessary.

We will gather consent from parents or carers to use their child's information in the ways detailed below until their child reaches the end of Year 8. We have deemed the start of Year 9 as an appropriate threshold at which to seek consent directly from pupils regarding the ways in which we use their information. This decision to renew consent at this point will be taken on a case-by-case basis.

Photographs and Videos

Some of the information below includes photographs and videos of our pupils. We take very seriously the issue of potential misuse of photographs and videos of our pupils, and have the following measures in place:

- Images taken by a professional photographer for marketing purposes (school/trust websites, prospectuses, adverts etc.) are stored in a secure online gallery for a maximum of six months following a photo shoot, after which they are deleted
- Professional images are also stored on an encrypted hard drive for sole use by the trust's marketing department
- Access to professional images and videos is limited and only provided to selected members of staff by the trust's marketing department upon request by the school
- Students who have consent to appear in the professional images are required to be appropriately dressed in full/correct school uniform while being photographed
- Use of professional images is limited to marketing materials only, for which special consent is sought

The school/trust may provide photographs and videos to the media, or the school/trust may be visited by the media who will take videos and photographs. When these have been submitted to, or taken by, the media, the school/trust has no control over these.

Image Rights

Please see the Privacy Notice on the school website for more information regarding school photographs.

The school may take photos and/or videos of students during normal school activities (i.e. class work, trips etc.) for use in displays for public areas of the school (i.e. reception) and in school newsletters distributed directly to named contacts. Occasionally these displays may include the name of the student.

I give consent for the following to be used for these purposes

Images and Name Image only Name only No consent

The school may take photos and/or videos of students during normal school activities (i.e. class work, trips etc.) for use in publicly-accessible media (i.e. newsletters on school websites, social media, television news articles, local press stories etc.)

I give consent for the following to be used for these purposes

Images and Name Image only Name only No consent

Consent for use of any images in promotional campaigns (i.e. on the main pages of school websites, school prospectus etc.) or public events (i.e. awards evenings) will be sort prior to any images being used.

Parents or Carers/Pupils may change their mind in relation to any of the consents that have provided at any time. This includes withdrawing consent to anything that has been agreed to here.

To withdraw consent to any of the above, or otherwise amend their position, parents or carers/pupils should write to us at:

adminsupport@toothillschool.co.uk

This consent will otherwise continue until pupils leave the school/trust.

Signature: _____ (parent/carer/pupil) Date: _____

Print Name: _____