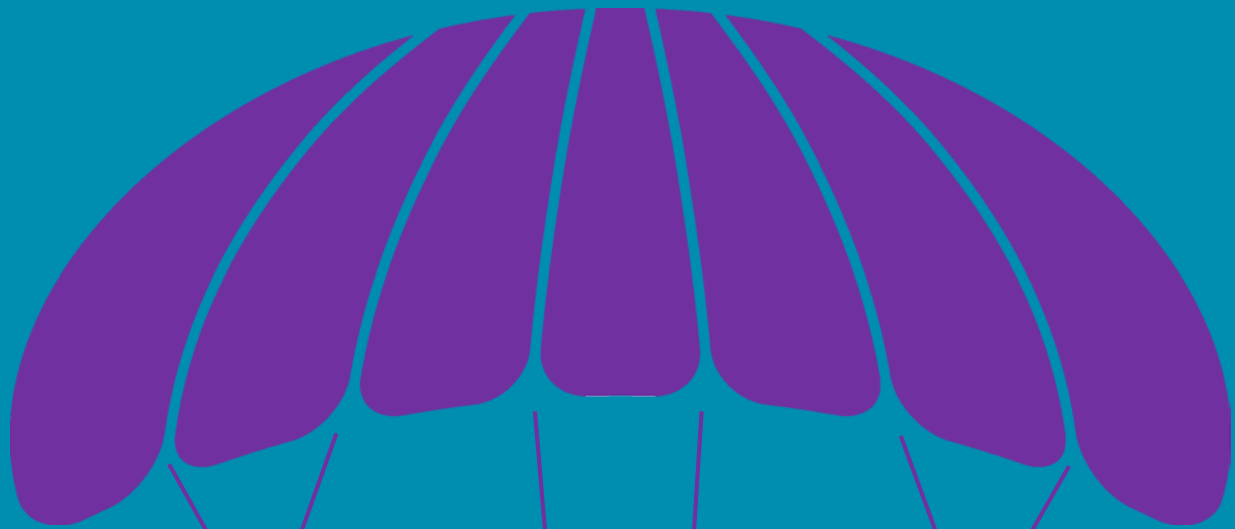


Understanding the question

Each time you get a question in an exam, take the following steps:



Step 1

Read the question carefully and slowly

Step 2

Read the question again and circle the key words

Step 3

Annotate the question words so you understand what you need to do. Look below:

Analyse – Look closely at the detail; give reasons why or how something is done and the effect of this

Calculate – Work out.../ Marks are usually awarded for both the process and outcome.

Compare – Looking closely at two or more things which have something in common in order to see how they are the same and how they are different. This is looking for an analytical response – P.E.A paragraphs could be used.

Consider – Discuss from all angles/ analyse.

Describe – ‘Write down...’ Tell the examiner in your own words what/ how/ or why something happens; must use words precisely

Discuss – Give the main reasons ‘for’ and ‘against’ and come to a conclusion.

Evaluate – Make a judgement about how successful or unsuccessful something is. This is an opinion based response but you **MUST** provide evidence for your points and clear explanations as to why you think the way you do. In Maths it means – work out/ calculate!

Explain – Give reasons for how or why something happens; you need to give examples.

Interpret – Explain the meaning in your own words. How do you ‘see’, ‘read’ or ‘understand’ something?

List – Use single words or phrases – sometimes the order will be important. Questions with this word in do not require any reasoning or explanation remember

Predict – Say what you think or expect will happen – the second part of this question may require you to explain this and justify your ideas.

Summarise – Draw your key ideas and points together/ review key points in one paragraph.

Step 4

Answer the question as your teachers have told you but remember to **USE** the **KEYWORDS** in your answer