



23rd April 2019

J4aPupil/Admissions/Admission Work Yr 6 to Yr 7 Summer 19/Intro ltr & dates
LMU/File

To Parent(s)/Carers of Year 6 Parents

Dear Parent(s)/Carers,

Transition to Toot Hill School September 2019

I would like to make you aware of the key dates for Year 6 pupils' transition.

- Mon 1st July or Tues 2nd July– Year 6 Orientation Morning. Your child will be invited to join in a morning's activities aimed at helping pupils to get to know the school. The date of your child's Orientation Morning is dependent on their primary school. Please refer to the attached sheet.
- Mon 8th July or Tues 9th July – Year 6 Transition Day. Please refer to the attached sheet to see which of these two dates applies.
- Wed 10th July or Thurs 11th July – Parent/Pupil evening meeting at Toot Hill School. You will be invited to meet your child's tutor on **one** of the two nights shown. Further information on your child's Tutor Set will be sent out in due course.
- Friday 30th August – Additional Transition Day for 2019. Please see details below.

Further information regarding the July Orientation Morning and Transition Day will be sent to you as the term progresses. Please do not hesitate to contact the Admissions Department regarding any concerns or queries.

At Toot Hill we continually try to improve our provision based on feedback from students, staff and parents. With this in mind we are planning a more extensive in-school transition programme for our new Year 7 students in Sept 2019. This is to support a more thorough induction for our students, enabling them to fully familiarise themselves with our values, expectations and systems at the beginning of their first year with us.

To give appropriate time to this we would like to commit one of our INSET days on Friday, 30th August 2019, to welcoming Year 7s into school so we can start this programme. There will be no other students in school that day so we can focus solely on supporting our new year 7 intake to give them the best possible start. Students will need to bring their own packed lunch on this day and please also note that it will be your responsibility to arrange transport to school for 8.25 am and collection at the end of the day at 2.10 pm.

Toot Hill School | The Banks, Bingham, Nottingham NG13 8BL
Telephone: 01949 875550 | Email: contact@toothillschool.co.uk | Website: www.toothillschool.co.uk

Executive Head Teacher: **Ashfaq Rahman** BSc(Hons), PGDip, PGCE, NPQH, NLE | Head of School: **Sandra Paley** BSc (Hons), PGCE, MEd

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Using the reply slip please confirm if your child can attend ASAP and we will share the detailed plans with you when we meet in July.

Yours sincerely,



Mrs S Paley
Head of School



Mrs L Munro
Head of Year 7 September 2019

Encs.

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Reply slip to be returned to The Admissions Department, Toot Hill School as soon as possible. Thank you.

Additional Transition Day – Friday 30th August 2019
8.25 am to 2.10 pm

Student Name

Current Primary School

I/We confirm that my/our child will attend on Friday 30th August 2019.

I/We understand that parents are responsible for arranging transport to and from School on this day.

I/We confirm that my child will bring a packed lunch.

Signed.....(Parent/Carer) Date