



30th April 2018

J4aPupil/Admissions/Admission Work Yr 6 to Yr 7 Summer 18/Intro ltr & dates
HUG/File

To Parent(s)/Carers of Year 6 Parents

Dear Parent(s)/Carers,

Transition to Toot Hill School September 2018

I would like to make you aware of the key dates for Year 6 pupils' transition.

- Mon 2nd July or Tues 3rd July – Year 6 Orientation Morning. Your child will be invited to join in a morning's activities aimed at helping pupils to get to know the school. The date of your child's Orientation Morning is dependent on their primary school. Please refer to the attached sheet.
- Mon 9th July or Tues 10th July – Year 6 Transition Day. Please refer to the attached sheet to see which of these two dates applies.
- Wed 11th July or Thurs 12th July – Parent/Pupil evening meeting at Toot Hill School. You will be invited to meet your child's tutor on **one** of the two nights shown. Further information on your child's Tutor Set will be sent out in due course.
- Friday 31st August – Additional Transition Day for 2018. Please see details below.

Further information regarding these visits will be sent to you as the term progresses. Please do not hesitate to contact the Admissions Department regarding any concerns or queries.

At Toot Hill we continually try to improve our provision based on feedback from students, staff and parents. With this in mind we are planning a more extensive in-school transition programme for our new Year 7 students in Sept 2018. This is to support a more thorough induction for our students, enabling them to fully familiarise themselves with our values, expectations and systems at the beginning of their first year with us.

To give appropriate time to this we would like to commit one of our INSET days on Friday, 31st August 2018, to welcoming Year 7s into school so we can start this programme. There will be no other students in school that day so we can focus solely on supporting our new year 7 intake to give them the best possible start. Students will need to bring their own packed lunch on this day and please also note that it will be your responsibility to arrange transport to school for 8.25 am and collection at the end of the day at 2.10 pm.

Using the reply slip please confirm if your child can attend ASAP and we will share the detailed plans with you when we meet in July.

Toot Hill School | The Banks, Bingham, Nottingham NG13 8BL
Telephone: 01949 875550 | Email: contact@toothillschool.co.uk | Website: www.toothillschool.co.uk

Executive Head Teacher: Ashfaq Rahman BSc(Hons), PGDip, PGCE, NPQH, NLE | Head of School: Sandra Paley BSc (Hons), PGCE, MEd

In addition to this development we are also in a consultation process regarding some proposed changes to the timings and structure of our school day, all focusing on improving the quality of our provision for our students and taking care of student and staff wellbeing.

In summary, the proposal is to move to 6, longer lessons each day, compared to the 8 shorter lessons we currently have and to finish formal lessons at 3pm, half an hour earlier, with enrichment and extended study opportunities running until 4.15pm. We propose to continue to finish at 2.10pm on a Friday.

We are currently planning 'late' transport options with the bus companies and further details will be shared with you as soon as possible.

Yours sincerely,



Mrs S Paley
Head of School



Miss L Hughes
Head of Year 7 September 2018

Encs.

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Reply slip to be returned to The Admissions Department, Toot Hill School as soon as possible. Thank you.

**Additional Transition Day – Friday 31st August 2018
8.25 am to 2.10 pm**

Student Name

Current Primary School

I/We confirm that my/our child will attend on Friday 31st August 2018.

I/We understand that parents are responsible for arranging transport to and from School on this day.

I/We confirm that my child will bring a packed lunch.

Signed.....(Parent/Carer) Date