**GCSE and ALEVEL Results days**

We will be holding an in-person results day for both GCSE and ALEVEL students this year. These will take place in the college building.

Results day dates are as follows:

* **ALEVEL:**Thursday 18th August 2022
* **GCSE:**Thursday 25th August 2022

**If you are unable to come in to collect your results**

* You can nominate a family member or friend to collect your results for you. If you would like to nominate another person to collect your results you will need to do the following:
	+ Email Rachel Dodds (Exams officer) at rdodds@toothillschool.co.uk with the full name of the person who will be collecting your results, your full name, year group and tutor set. Please ensure the subject line is results collection.
	+ You will receive a reply to acknowledge that your email has been received.
	+ The nominated person will need to bring a form of photo ID on results day.
	+ If the nominated person does not bring photo ID or an email has not been received by the exams officer then the results will not be released to them.
	+ The email will need to be sent by **Friday 29th July 2022**
* You can bring in a stamped and address envelope to main school reception
	+ Please ensure the correct postage has been used. Envelopes should be A5 envelopes
	+ Please ensure you have a note attached to the envelope when brought in which has your full name, year group and tutor set.
	+ The results will be posted out the day before results day, however, we cannot guarantee the results will be delivered on the official results day.
	+ The envelope will need to be brought into main school reception by **Friday 15th July 2022**

Many thanks,

Rachel Dodds

Exams Officer

Toot Hill School