



Toot Hill School

Examination Re-mark Policy

The school will pay for any re-marks for candidates who are at the end of their KS4/5 study who meet the following criteria:

GCSE

If a Candidate is within 3 RAW marks of a grade C (Grade 4 or 5) or grade A (7) on the overall subject grade boundaries.

A Level

If a Candidate's university place is at stake and they are within 3 RAW marks of the overall subject grade boundary for the required grade.

Performance directors are responsible for completing a post result request form and gaining signed consent from all candidates who meet the above criteria. The post result request and consent form must be returned to the examinations officer before the examination board deadline for re-marks.

Departments are able to pay for any additional re-sits that they require but the full cost will be taken from their department's budget. Alternatively candidates can pay for their own re-marks but in these case's the examinations officer must receive full payment and signed consent before the examination board deadline. Only in exceptional circumstances will the school pay for any re-marks for pupils in year 12 who are continuing with the subject, as they will be given opportunities to re-sit examinations.

All re-marks require a signed consent form from the candidate and a completed post result request form to be given to the examinations officer prior to the examination board deadline. Performance Directors will be informed of this deadline after the release of examination results.

Concerns about the marking of a centre cohort

If a Performance Director has concerns about the marking of one of its components cohorts, then they should contact the examinations officer. It is possible to request a re-mark for a representative sample (normally 10% of scripts), and if these scripts have been 'significantly under marked' then the awarding body may conduct a full review of all remaining scripts.