

January 2022

Dear Parent(s) / Carer(s),

Year 10 - Silver Duke of Edinburgh (DofE) at Toot Hill School

I am delighted to inform you that as a DofE Licensed Organization (LO), Toot Hill School is now able to offer your child the opportunity to complete the Silver DofE Award. DofE is a holistic personal and character development experience which consists of Bronze (Year 9), Silver (Year 10) and Gold (Y12/13) awards (https://www.dofe.org/). In addition to helping young people develop a wide range of transferrable skills, it develops their C.V. and can give a competitive edge in college, university and employment applications.

Familiarizing yourself with the ethos and aims of DofE

Your child will need your help to get the most from their DofE journey and it is important they have your support from the start. Please watch the short video below to familiarize yourself with DofE:

Years 10 Silver: https://www.youtube.com/watch?v=FgHrGnY Ktg&t=

The Skill, Volunteering and Physical Sections

Young people must complete a skill, physical and volunteering activity for a pre-determined timescale. Plenty of fun activity ideas can be seen in appendix 1 or online at www.dofe.org/do/ideas/. Activities normally take place outside of school hours (minimum 1-hour per week) and as such your child is likely to need your support to find and arrange their activities, as well as identifying an independent assessor who signs to authenticate when an activity has been completed - this cannot not be a family member.

eDofE App

Your child will administer their DofE Award via the handy eDofE App (https://edofe.org/) which they should download to their smart phone as soon as possible. The app should be used to record activities, track progress and upload evidence (e.g. photos) of achievements their assessor may wish to see.

Toot Hill School | The Banks, Bingham, Nottingham NG13 8BL

Telephone: 01949 875550 Email: contact@toothillschool.co.uk | Website: www.toothillschool.co.uk

Executive Head Teacher: Sandra Paley BSc (Hons), PGCE, MEd | Head of School: Christopher Eardley BSc (Hons), PGCE, PhD

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The Expedition Section

Arguably the best part of DofE is the summer camping expeditions! Since we are expecting significant interest in DofE, we have appointed <u>https://wayahead-training.co.uk/</u> to lead our expeditions. We took this decision based upon their reputation for delivery across the East Midlands, the robustness of their Operating Procedures, their extensive operational experience and their levels of insurance and safety cover. In addition to being a DofE Approved Activity Partner (AAP), they also hold an Adventure Activities Licence (AALA) from the HSE, the Learning Outside the Classroom Quality Badge (LOtC) and the AdventureMark. All of these accreditations are indicators of best practice within the sector.

It is important to note that whilst delivery of the expedition content, supervision and assessment will be provided by instructors from Wayahead Training Ltd, a male and female member of Toot Hill school staff will be present to provide pastoral care, as necessary.

Expedition Dates

Table 1. (below) shows the dates and locations of our Silver expeditions. Please note we have arranged the Silver Qualifying expedition for after the examinations in Summer 2023 to ensure critical GCSE classroom learning time is maintained.

Activity	Date(s)	Location
(Training & expedition <u>must</u> be completed)		(details will be confirmed)
Silver Training	Friday 22 nd and Saturday 23 rd April 2022	Toot Hill School
	(no camping)	& the Vale of Belvoir
Silver Practice Expedition	Friday 15 th – Saturday 16 th July 2022 (camping)	White Peak, Derbyshire
Silver Refresher	Saturday 1 st April 2023	Toot Hill School
		& the Vale of Belvoir
Silver Qualifying Expedition	Thurs 29 th June – Saturday 1 st July 2023 (after GCSE examinations)	White Peak, Derbyshire

Table 1. Silver DofE Activities, Dates and Locations.

What if my child cannot make these expeditions?

If your child is unable to make these expeditions there are several options you can consider. Firstly, your child may be able to join a program being ran by a different community organization such as the Scouts, Guides or Army Cadets. Secondly, your child can register with Toot Hill School for a £35 fee that does not include the cost of the expedition. You are then free to explore the DofE Opportunity Finder (<u>www.dofe.org/opportunity-finder/opportunity-for-dofe-participant</u>) to find a more conveniently timed DofE expedition. Please be aware that we are providing this information so you can make an informed decision of what is best for your child.

Toot Hill School cannot take pastoral care of your child if they participate in an independently organized expedition.

Online (Teams) Parents Information Evening – Wednesday 26th January 2022: 19:00 – 19:30

Applications are welcomed now but you may wish to learn more about the DofE programme and the expedition service provided by Wayahead Training Ltd at our online parent's information evening (Teams). Full information about the program and expeditions will be covered and you are very welcome to ask questions, should you wish. If you are unable to attend we will provide a link where the meeting can we watched.

Cost & Payment Plan

The cost of the Silver DofE Award, inclusive of return coach travel to Derbyshire, is £395*. Discounts are available for pupils in receipt of Progress Plus and/or Free School Meal payments – please see below for more information.

To support parents with making this payment, we have set up a payment plan whereby the overall cost of your child's DofE Award is split down into several more manageable instalments – see table 2. Payments must be made through SCOPAY. For any questions regarding payments, or to retrieve your ScoPay login details, please contact: <u>finance@toothillschool.co.uk</u>

Table 2: Payment Instalments

Instalments	Deadline	Bronze
Instalments	Deadime	£
Instalment 1/4 – DofE Enrolment Fee (non-refundable)	31 st Jan ' 22	35
Instalment 2/4 - Training Weekend Fee	11th Mar '22	80
Instalment 3/4 – Practice Expedition Fee	24 th June '22	100
Instalment 4/4 – Refresher & Qualifying Expedition Fee 3 rd Marc		180
Total Fee		395

*The payment includes a 20% saving off the RRP as the school is exempt from paying VAT. It is inclusive of enrolment fees (£23), access to the eDofE mobile app, and a contribution to the cost of the school's DofE annual license fee/running costs. It also includes transport, expedition tuition, supervision and assessment, campsite fees, group kit (i.e. tents, Trangia stoves, gas, group shelters, maps, compasses, first aid kits), a tracker per group, full public liability insurance and the completion of your child's assessor report). Please note pupils must provide their own personal equipment and food. Full details and a comprehensive kit list will be provided in due course.

Progress Plus+ / Free School Meals

If your son/daughter is in receipt of Progress Plus+ or Free School Meals, the initial enrollment fee (£35) will be free of charge. If you child is also in receipt of Free School Meals, an additional 10% discount (£36) will be

applied to the expedition costs. Any enquiries about Progress Plus+ should be made to our PP+ coordinator: Mrs. Carrie Morgan cmorgan@toothillschool.co.uk

Application Process

When the application window closes, we will allocate pupils to the expedition. If demand exceeds capacity we will seek to increase capacity to ensure everyone can participate. If for any reason we are unable to do this, in the spirit of fairness, we will need to allocate places randomly, as necessary.

Confirm your Child's Place Now

To confirm your child's place please make your payment via SCOPAY **and** complete this secure, online registration form <u>https://forms.office.com/r/K8FJ7302pf</u>. Your child's place **will not** be confirmed until both payment and registration form are accurately returned.

The deadline for returning the application form and making instalment 1 is: **Monday 31st January 2022**. Regretfully applications made after this date will not be processed.

I shall be in touch after the closing date for applications has passed. Further online training for pupils and parents will take place later in the spring/summer.

Yours sincerely,

M. Tinsley

Mr M Tinsley DofE Centre Manager mtinsley@toothillschool.co.uk

• Ma		
	ke the non-refundable Instalment 1 payment on ScoPay	
• The	e deadline for returning application forms and Instalment 1 is Mon 31 st Jan 2022	
• Atte	end the DofE Teams Meeting from 19:00 – 19:30 on Wed 26 th Jan '22	
• No	te the deadlines for payment instalments on ScoPay	

Additional Notes

* Year 9 pupils all join Bronze DofE as Direct Entrants**.

* If a Year 10 students has completed the Bronze Award (including the expedition) they progress directly to Silver as normal.

* If a Year 10 student has not started or completed their Bronze award, they can join the Silver programme as a Direct Entrant**.

* If a Year 10 student has completed the Bronze DofE Certificate of Achievement (i.e. all activities are completed but not the expedition) they can progress onto the Silver Award as a progressing participant (i.e. NOT as a Direct Entrant**) and will not need to complete the extra timescales. Their Silver practice expedition will <u>also</u> be classed as their Bronze qualifying expedition. Upon completion of the Silver practice expedition they will receive the full DofE Bronze Award.

^ Year 12 or 13 students who have not completed Bronze and/or Silver are welcome to join the Gold programme as **Direct Entrants****. Whilst this is acceptable in the current circumstances, ordinarily we strongly recommend students gain experience through the Bronze and Silver pathways before commencing their Gold award.

** A **Direct Entrant** is a participant who starts their next level before fully completing (or not starting) the lower level (i.e. start Silver before Bronze has been completely finished). A direct entrant is required to complete an additional six months of either the Volunteering section, or the longer of the Physical or Skills section.

Appendix 1: Ideas for Skill, Physical and Volunteering Activities

there is a range of exciting opportunities to help you complete this section at **DofE.org/finder**.

Doing physical activity is fun and improves your health and physical fitness. There's an activity to suit everyone so choose something you are really interested in.

You can use the programme planner on the website to work with your Leader to plan and agree your

It's your choice

Help with planning



Programme ideas: Physical section

When completing each section of your DofE, you When completing each section of your DofE, you should develop a programme which is specific and relevant to you. Many of the DofE programme activities can be adapted to meet the needs of young people with disabilities and some, referred to as adapted sports, are unique to disabled people.

This sheet gives you a list of programme ideas that you could do or you could use it as a starting point to create a physical programme of your own.

You can find more information at DofE.org/do and

Individual sports Water sports Scottish/Welsh/ Extreme sports
 Water sports

 Canceling

 Driving

 Propon Boat Racing

 Propon Boat Racing

 Rowing & sculling

 Skurfing

 Skurfing

 Surfing/Dody

 Boarding

 Surfing/Dody

 Boarding

 Swimming

 Wakeboarding

 Wikaybarding
 Camogie Cricket Curling Dodge disc Dodge ball Fives Football Frame football Gaelic football Gaelic football Gaelic football Handball Hockey Hurling Ice hockey Kabaddi Kortball Individual sports
Airsoft
Airsoft
Archary
Archary
Texts (any field
or track event)
bithloor/Texthon/
Pentathloor/
Aquathon
Boxing
Croquet
Cross country
running
Cycling
Fencing
Geocaching
Golf
Golf
Gorne riding
Horse riding
Modem pentathlon
Motocross
Orienteering
Pathballing
Pathbal Extreme sports MXX Criving & potholing Crimbing (parkout) (parkout) Mountain biking Mountain biking Mountain biking Mountain unicycling Parachuting Stateboarding Stydving Stydving Stydving Speed skating Street luge Irish dancing Street dancing/ breakdancing/ hip hop Swing Tap dancing Racquet sports Badminton Matkot Racketball RacketlonRackets Rapid ball Real tennis Squash Table tennis Table tennis Korfball Tennis Wheelchair tennis Netball Octopush Polo Quidditch Roller der Martial arts Aikido Capoeira Ju Jitsu Judo Karate Kendo Mixed ma Self-defen Sumo Fitness Adilicanicin Robler derby Roganing Roganing Roganing States Robert Sitting Volleyball Stedge hockey Softball Stooball Tup of war Ultimate flying disc Volleyball Wallyball Water polo Wheelchair basketball Wheelchair rugby Aerobics Cheerleading Fitness classes Gym work Medau moveme Physical achievement Pilates Pole dancing Running/joggin Walking Walking Dance Paintballing Pétanque Roller blading Roller skating Running Static trapeze Supercross Ten pin bowling Trampolining Ballet Ballroom dancing artial arts Belly dancing Bhangra dancing Ceroc Contra dance Country & Western Flamenco Sumo Tae Kw Tai Chi on Do Trampolining Wheelchair fi Wrestling incing Folk dancing Team spo Walking Weightlif Wii-fit Jazz Line dancing Morris dancing Salsa (or other Latin styles) dancing fting American football Baseball Basketball Boccia Wheelchair rugby The Duke of Edinburgh's Award is a Registered Charity No: 1072490, and in Scotland No: SC038254, and a Royal Charter Com Beninteed Office: Guillian House, Modelin Walk, WIND/SCIP, Beckshins St & ST ... Deff. and Official View, Offi n No: RC00080





Programme ideas: Skills section

Physics

Zoology

Rocket making

Website design

Care of animals

Caring for reptile

canaries)

Church bell ringing

performances

Improvising melodies Listening to, analysing & describing music

Evaluating music & musical

Composing

DJing

Dog training & handling

Horse/donkey/lama/alpaca

Pet care - health/training/ maintenance Pigeon breeding & racing

handling & care

Beekeeping

Agriculture (keeping livestock) Aquarium keeping

Taxonomy Weather/meteorology

When completing each section of your DofE, you When completing each section of your Doffs, you should develop a programme which is specific and relevant to you. This sheet gives you a list of programme ideas that you could do or you could use it as a starting point to create a Skills program of your own. ucould

You can find more information at **DofE.org/skills** and there is a range of exciting opportunities to help you complete this section at **DofE.org/finder**.

Performance arts

Ballet appreciation Ceremonial drill Circus skills Conjuring & magic Majorettes Puppetry Singing Speech & drama Theatre appreciation Ventriliquism

Voyo extreme

Science & technolog Aerodynamics Anatomy App design Astronomy Biology Botany Coding/ programming Ecology Electronics Engineering Entomology

Marine biology Oceanography

Paleontology

It's your choice ...

ping a skill haps you get better at something you are ridenested in and gives you the confidence and ability to is skill both now and later in life. ally int is skil both

Help with planning

You can use the programme planner on the website t work with your Leader to plan and agree your activity ite to before you start

> Music appreciation Playing a musical instrument
> Playing in a band
> Reading & notating music Understanding music in relation

to history & culture

Natural world

Agriculture Conservation Forestry Gardening Groundsmanship

Games & recre Cards fi.e. bridgel Chess Clay target shooting Caxing Oycle maintenance Darts Dominoes Fishing/fly fishing Flying
Gliding
Go-karting

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Programme ideas: Volunteering section

completing each section of your DofE, you should develop a programme which is specific and relevant to you. This sheet gives you a list of programme ideas that you could do or you could use it as a starting point to create a Volunteering section programme of your own.

You can find more information at <u>DofE.org/</u> <u>volunteering</u> and there is a range of exciting opportunities to help you complete this section at <u>DofE.org/finder</u>.

It's your choice ...

Promotion & PR

Road safety

VAN

eering gives you the chance to make a difference

to people's lives and use your skills and experience to help your local community. You can use this opportunity to become involved in a project or with an organisation that you care about

Help with planning

You can use the programme planner on the website to work with your Leader to plan and agree your activity before you start.

Before you begin, it is important to check that your volunteering meets the criteria for businesses and family members (see **DofE.org/volunteering** for the requirements)

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Helping people	Working with the environment or animals	Coaching, teachin leadership
Helping children to read in libraries Helping in medical services e.g. Hospitals Helping older people Helping people in need Helping people with special needs Tutoring Young carer Youth work	Animal welfare Nuriconment Rural conservation Preserving waterways Working at an animal rescue centre Litter picking Utban conservation Beach and coastline conservation Zoo/farm/nature reserve work	Dance leadership Doff Leadership Group leadership Group leadership Head student Leading a voluntary organisation group Girls' Venture Corps Girls' Venture Corps Girls' Venture Corps Girls' Venture Corps Air Cadets Girls' Brigade St John Ambulance Scout Association Air Training Corps Army Cadet Force Boys' Brigade CCF Church Lads' & Girls Brigade Girlguiding UK Girls' Brigade Doorts leadership Multi bittle
Community action & raising awareness	Helping a charity or community organisation	
Campaigning Cyber safety Council representation Orug & alcohol education Home accident prevention Neighbourhood watch Peer education Personal safety	Administration Being a charity intern Being a volunteer lifeguard Event management Fundraising Mountain rescue Religious education Servina a faith community	

- Girls

Fabric printing

Floral decoration

French polishing

Glass blowing

Glass painting

Lace making

Leatherwor Lettering & calligraphy Macramé

Marquetry Model construction

Patchwork

Photography

Rug making

Tatting Taxidermy

Textiles

Snack pimping

Soft toy making

Weaving and spinning Wine/beer making Woodwork

Painting & design

Mosaic

Potten Quilting Rope work

Interior design Jewellery making Knitting

Feng Shui

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Historical period re-enacting Kite construction & flying Mah Jongg Marksm Model construction & racing Motor sports Power boating Shooker, pool & billiards Sports appreciation Sports leadership Sports officiating Table games

Life skills

Alternative therapies Cookery Democracy in action Digital lifestyle Driving: car maintenance/car road skills
 Driving: motorcycle maintenance/ road skills Tobut snews □ Event planning First aid – St John/St Andrew/ BRCS □ total beauty

Learning about the emergency services Library & information skills Life skills Massage Money management

Navigation Public speaking and debating Skills for employn Young Enterprise

Learning & collecting

Aeronautics Aircraft recognition Anthropology Archaeolog Astronautics Astronomy Bird watching Coastal navigation Coins Collections, studies & surveys Comics Contemporary legends Costume study

ige

Dowsing & divining History of art Language skills Military history Reading Religious studies Ship recognition Stamp collecting Media & communication

Amateur radio Blogging Communicating with people who are visually impaired Communicating with people who have a hearing impediment Journalism production Signalling Vlogging Writing

Creative arts

Basket making Boat work Brass rubbing Building catapaul Cake decoration ults & trebuchets Camping gear making Candle-r akind Canole-making Canoe building Canvas work Carnival/festival float construction Ceramics Clay modelling Crocheting Cross stitch Dough craft Drawing Dressmaking Egg decorating Embroidery Enamelling

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Serving a faith community Supporting a charity Working in a charity shop

> Criminology Fashion Forces insignia Gernstones Genealogy Heraldry

Movie posters Postcards

Film & video making Newsletter & magazine

Growing carriverous plants Plant growing Snail farming Vegetable growing