

 **Toot Hill School**
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Head Teacher
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Executive Head Teacher
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TOOT HILL
SCHOOL

Contract for the provision of Instrumental Tuition

This contract between Toot Hill School and..... (name of parent)
is for the provision of instrumental tuition for the Academic Year up to July 2025.

I am applying for my child (name of child)

to learn (instrument) at Toot Hill until July 2025.

Tutor set of student:

My preferred choice is (please tick one):

- Individual 20-minute lessons @ £129 per term (£387 for the academic year)**
 Individual 30-minute lessons @ 193 per term (£579 for the academic year) **Grade 5+**

Should you require any financial support for instrumental lessons, please contact
kseymour@toothillschool.co.uk and we will endeavour to help in any way that we can on a case by case basis.

New students only:

I will / will not be able to provide my own instrument.
I have / have not had lessons on this instrument before and have reached a grade standard.
Pianists must have a Piano/Keyboard to practice on.

Instrument Hire (if you wish to request an instrument hire, please tick below. Instruments are hired subject to availability):

- I wish to hire an instrument @ £14 per term/£42 per year

Instrument hire is not available for piano, keyboard, drum kit or guitar

Payment information:

Once the contract has been received, we will check the availability of our teachers. Please then check Scopay for paying your first term's lesson fee. Once payment has been received, we will contact you to start your first lesson.

Four weeks before the end of each term, you will be notified for your next terms payment. As detailed later in this contract, you will need to give a minimum **half term** notice should you wish to terminate lessons. This allows us to support our colleagues and aid them in their planning for each term.

Tuition is available on the following instruments



Violin, Viola, Cello, Piano, Flute, Clarinet, Saxophone, Trumpet, Cornet, Trombone, French Horn, Electric Guitar, Acoustic Guitar, Bass Guitar, Drum Kit, Voice.

Contact details:

Please provide the name, telephone number and email address of the adult with who we should liaise re instrument tuition. This is to ensure that we provide a personalized service despite the fact that lessons take place within school hours. Please print clearly.
Thank you.

Name:

Telephone No:

Email Address:

Commitment from you

- I agree to give notice in writing, to Toot Hill School Finance by emailing **finance@toothillschool.co.uk**, at least **a half term** in order to terminate lessons for the following half term. **Please note that you may be charged in full for the following term if the correct notice period is not given in writing.**
- I will encourage my child to practice effectively and be prepared for their instrumental lesson. I understand that there are a wide variety of ensembles and extra-curricular musical activities available at Toot Hill and that these activities are invaluable to the development of instrumental skill, sight-reading and musicianship. I will encourage my child to participate in these activities.
- I understand that lessons missed by my child for any reason still have to be paid for.
- I understand that liability for the instrument's insurance remains with the parent/guardian.

Commitment from Toot Hill School

- The school will provide tuition for 34 lessons through the year. This allows for unforeseen circumstances, bank holidays and other reasons for lessons not taking place.
- Where a lesson is missed by a teacher, this will be made up to 34 lessons.
- Should 34 lessons not be taught by the teacher, the difference will be refunded at the end of the academic year.
- Teachers will provide a half termly/termly timetable to allow students to know their lessons well in advance. Should there be a clash, students should in the first instance, swap with another student.
- At the end of each academic year, teachers will provide a report of progress for each student.

K. Seymour
Mr K Seymour
Head of Music

Parent/Guardian: (signature)

Date:

Please keep a copy of this contract and return one copy to Toot Hill School Music Department, marked for the attention of Finance. Lessons will begin at the start of each half term mid-year, subject to availability.