

 **Toot Hill School**
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Head Teacher
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**TOOT HILL
SCHOOL**

Contract for the provision of Instrumental Tuition

This contract between Toot Hill School and..... (name of parent)
is for the provision of instrumental tuition for the Academic Year up to July 2024.

I am applying for my child (name of child)

to learn (instrument) at Toot Hill until July 2024.

Tutor set of student:

My preferred choice is (please tick one):

- Individual 20 minute lessons @ £126 per term (£378 for the academic year)**
 Individual 30 minute lessons @ £189 per term (£567 for the academic year) **Grade 5+**

Should you require any financial support for instrumental lessons, please contact
kseymour@toothillschool.co.uk and we will endeavour to help in any way that we can on a case by case basis.

Once this contract has been completed, please return this to Mr Seymour in the Music Department where it will then be processed. Lessons will begin at the start of each term.

New students only:

I will / will not be able to provide my own instrument.
I have / have not had lessons on this instrument before and have reached a grade standard.
Pianists must have a Piano/Keyboard to practice on.

**Instrument Hire (if you wish to request an instrument hire, please tick below.
Instruments are hired subject to availability):**

- I wish to hire an instrument @ £12 per term/£36 per year

Instrument hire is not available for piano, keyboard, drum kit, or guitar.

Payment Information:

Once the contract has been received, we will check the availability of our teachers. Please then check Scopay for paying your first term's lesson fees. Once payment has been received, we will contact you to start your first lesson.

Four weeks before the end of each term, you will be notified for your next terms payment. As detailed later in this contract you will need to give a minimum **3 weeks notice** should you wish to terminate lessons.

Contact details:

Please provide the name, telephone number and email address of the adult with who we should liaise re instrument tuition. This is to ensure that we provide a personalized service despite the fact that lessons take place within school hours. Please print clearly.

Thank you.

Name:

Telephone No:

Email Address:

Commitment

- I agree to give notice in writing, to Toot Hill School Finance by emailing LOwen@toothillschool.co.uk, at least **3 weeks before the end of the term** in order to terminate lessons for the following term. **Please note that you may be charged in full for the following term if the correct notice period is not given in writing.**
- I will encourage my child to practice effectively and be prepared for their instrumental lesson. I understand that there are a wide variety of ensembles and extra-curricular musical activities available at Toot Hill and that these activities are invaluable to the development of instrumental skill, sight-reading and musicianship. I will encourage my child to participate in these activities.
- I understand that lessons missed by my child for any reason still have to be paid for.

Commitment from Toot Hill School

- The school will provide tuition for 34 lessons through the year. This allows for unforeseen circumstances, bank holidays and other reasons for lessons not taking place.
- Where a lesson is missed by a teacher, this will be made up to 34 lessons.
- Should 34 lessons not be taught by the teacher, the difference will be refunded at the end of the academic year.

Tuition is available on the following instruments

Violin, viola, cello, piano, flute, electric guitar, acoustic guitar, bass guitar, drum kit, trumpet, cornet, trombone, French horn, saxophone, clarinet, voice.

K. Seymour

Mr K Seymour

Head of Music

Parent/Guardian: (signature)

Date:

Please keep a copy of this contract and return one copy to Toot Hill School Music Department, marked for the attention of Finance.