



Wednesday 29th March, 2017

Dear Parent/Guardian,

Toot Hill College Progression Policy 2017: Further detail regarding vocational courses.

Recently, we have responded to several questions regarding the vocational courses at Toot Hill College, including how the general College re-entry requirement policy from Year 12 to Year 13 translates to these courses.

As such, this afternoon we have been through each of the vocational courses in turn with students, as well as providing them with a Toot Hill College Parents' Guide to Vocational Courses; this should hopefully answer many of the questions we have received so far this year for all parents.

Please note that the different way the vocational courses are assessed, compared to A Levels, has two most important consequences for the progression policy from Year 12 into Year 13 on these courses. These are summarised below, but greater explanation of the reasons behind these are included in section 5 of the Toot Hill College Guide to Vocational Courses – a hard copy is included with this letter and an electronic copy available on our 'College Noticeboard' website under the 'Policies and Procedures' section.

- 1. Students need to achieve a minimum of at least a MeritPass in a Double Award qualification or a Merit in a Single Award qualification in order to be able to automatically re-enrol onto the course in Year 13.*
- 2. Students must pass the exam-units; if they 'fail' the exam unit the first time, they will be considered for re-entry if they are within 10% of the pass entry requirement.*

We hope the Parent's Guide to the Vocational Courses at Toot Hill College will provide greater clarity as to the work your son/daughter is currently completing as part of their course and further serve to clarify how the Toot Hill College Progression Policy translates specifically into the vocational courses.

If you have any further questions, please do not hesitate to contact myself or Mrs. Roberts – our vocational lead teacher. We will be happy to provide any further clarification.

Yours sincerely,

Sarah Fox

Mrs. Sarah Fox
Head of College

Cathryn Roberts

Mrs. Cathryn Roberts
Vocational courses strategic lead

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