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Mrs S Paley *BSc (Hons), PGCE, MEd*



**TOOT HILL
SCHOOL**

19th July 2023

Y4aPupil/Pupil/Letters/GCSE and A Level results day
MOD/File

GCSE and A LEVEL Results days

Following our communication earlier in the year, I would like to remind you that we will be holding an in-person results day for both GCSE and ALEVEL students. These will take place in the college building.

Results day dates are as follows

- **ALEVEL:** Thursday 17th August 2023 – 8:00am-11:30am
- **GCSE:** Thursday 24th August 2023 – 9am-11:30am

If you are unable to come in to collect your results

- You can nominate a family member or friend to collect your results for you. If you would like to nominate another person to collect your results you will need to do the following:
 - Email RWickens@toothillschool.co.uk with the full name of the person who will be collecting your results, your full name, year group and tutor set. Please ensure the subject line is results collection.
 - You will receive a reply to acknowledge that your email has been received.
 - The nominated person will need to bring a form of photo ID on results day.
 - If the nominated person does not bring photo ID or an email has not been received by the exams officer then the results will not be released to them.
 - The email will need to be sent by **Friday 21st July 2023**
- You can bring in a stamped and address envelope to main school reception
 - Please ensure the correct postage has been used. Envelopes should be A5 envelopes
 - Please ensure you have a note attached to the envelope when brought in which has your full name, year group and tutor set.
 - The results will be posted out the day before results day, however, we cannot guarantee the results will be delivered on the official results day.
 - The envelope will need to be brought into main school reception by **Friday 21st July 2023**

Many thanks,

A Modi

Mr Ash Modi
Deputy Headteacher